

July 28, 2015

The Tecumseh Local Board of Education met in regular session on July 28, 2015, with President Peter Scarff presiding. Mr. Scarff called the meeting to order at 7:00 p.m.

Roll Call: Present — Members Christmann, Cochran, Lewis, Studebaker and Scarff.
Absent — None

Mr. Scarff led the Pledge of Allegiance.
Mr. Scarff recognized guests.

Minutes of Previous Meetings

Motion by Mr. Cochran to approve the minutes of the June 29 and 30, 2015 meetings with corrections made to the June 30, 2015 minutes.

Seconded by Mr. Lewis.

Roll Call: Ayes, Members Cochran, Lewis, Studebaker, Christmann and Scarff.
Nays, none. Motion carried 5-0.

Communications

Written Communications – None at this time.
Reports – None at this time.
Other communications – None at this time.

Old Business

There was no old business.

New Business

Public Hearing – Reemployment

A public hearing on the issue of the employment of Denise Thomas by the Tecumseh Local School District Board of Education was held.

ADOPTION OF CONSENT CALENDAR - PERSONNEL

Motion by Mr. Cochran:

Resignations

Derek Hord, Paraprofessional, Tecumseh Middle School
Effective June 26, 2015 Reason Personal

Nancy Eben, Teacher, Tecumseh High School
Effective July 9, 2015 Reason Personal

Tracey Hutchison, Custodian, Donnelsville Elementary
Effective August 17, 2015 Reason to accept another position within the district

Deborah Rodenberg, Title I Aide, Park Layne Elementary
Effective July 16, 2015 Reason Personal

Carla Grout, Full-time Custodian, Donnelsville Elementary
Effective August 18, 2015 Reason to accept another position within the district

Brittany Thompson, Paraprofessional, Park Layne Elementary
Effective July 24, 2015 Reason Personal

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Kyle Lusk, Freshman Football Coach, Tecumseh High School
Effective July 24, 2015 Reason Personal

Sherri Oxner, Transportation Supervisor, Tecumseh Local Schools
Effective January 4, 2016 Reason Retirement

Greg Whitt, Buildings and Grounds, Tecumseh Local Schools
Effective August 14, 2015 Reason Personal

Employments - Certified

to approve the following individuals for employment for the 2015-2016 school year, as presented.

Carole Putinas-Numminen, Intervention Specialist, Tecumseh Middle School
Effective August 14, 2015 Class VI Step 5 \$47,759

Jessica Skinner, Art Teacher, New Carlisle/Donnelsville Elementaries
Effective August 14, 2015 Class III Step 5 \$42,242

David Leist, Intervention Specialist, New Carlisle Elementary
Effective August 14, 2015 Class IV Step 0 \$36,161

Christine Flinn, Psychologist, Tecumseh Local Schools
Effective August 1, 2015 Salary as presented

Tyler Spears, Music Teacher, Tecumseh Middle School
Effective August 14, 2015 Class I Step 0 \$18,286 (4/7ths contract)

Cathy Kendig, Business and Technology Teacher, Tecumseh High School
Effective August 14, 2015 Class I Step 0 \$32,001

Employments – Classified

to approve the following individuals for employment for the 2015-2016 school year, as presented.

Norma Ridge, Paraprofessional, Tecumseh Middle School
Effective August 18, 2015 Step 4 \$13.82 per hour

Kyle Lusk, Paraprofessional, Tecumseh Middle School
Effective August 18, 2015 Step 0 \$11.29 per hour

Tracey Hutchison, Lunchroom Monitor, Tecumseh Middle School
Effective August 18, 2015 Step 0 \$11.29 per hour

Carla Grout, 6-hour Custodian, Donnelsville/Medway
Effective August 18, 2015 \$16.59 per hour – 6 hours per day

Employment – Curriculum Specialist

to approve the following individual for employment for the 2015-2016 school year, as presented.

Cecil Foley Effective August 1, 2015 Step 5 \$72,610

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Employments – Classified Substitutes 2015-2016

to approve the following individuals to be employed as a substitute on an as-needed basis for the 2015-2016 school year, as presented.

Carol Lisa Heitzman

Mary Bole

Employments – Supplemental – Music

to approve the following individuals are recommended for the positions as listed for the 2015-2016 school year - salary as per the Negotiated Agreement.

Band Camp – Melissa Willardson

Marching Band Director – Melissa Willardson

Employments – Supplemental - Athletic

to approve the following for the 2015-16 school year, salary as per Negotiated Agreement

FALL SPORTS PROGRAMS

Football, Freshman (1/4)

Keenan Freeman

Brian Ringholz

Seconded by Mr. Lewis.

Roll Call: Ayes, Members Cochran, Lewis, Studebaker, Christmann and Scarff.

Nays, none. Motion carried 5-0.

ADOPTION OF CONSENT CALENDAR – ADMINISTRATIVE

Motion by Mr. Studebaker:

Ala Carte, and Catering Price Lists

to approve the ala carte and catering price lists for 2015-16 school year, as presented.

Breakfast and Lunch Price Lists

to approve the breakfast and lunch prices for 2015-16 school year, as presented.

Free and Reduced-Price Lunch Policy

to approve the free and reduced price lunch policy for the 2015-16 school year, as presented.

School Bus Stops

As per Section 3327.01 of the Revised Code, it shall be the responsibility of the superintendent or designee to determine the location of all school bus stops and routes which shall be approved annually by the board of education as an integral part of the school bus routing plan. Authority to designate or relocate subsequent school bus stops shall be delegated by the board of education to the superintendent or designee.

Professional Meeting Approval

to authorize the superintendent, or his designee, to approve/disapprove applications for professional leave, as stated.

Standing Authorization by Superintendent/Treasurer

to approve the standing authorization by the superintendent/treasurer for the 2015-16 school/fiscal year, as follows:

Whereas, the Board recognizes that employment matters, particularly employment during the summer months, often need to move forward between board meetings, and legal counsel has recommended the adoption of the following resolution;

Now therefore, be it resolved that the Board hereby acts as follow:

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To authorize the Superintendent and Treasurer, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

To authorize the Superintendent and Treasurer, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's /Treasurer's acceptance.

To authorize the Superintendent and the Treasurer, on behalf of this Board, to impose discipline upon a teaching or non-teaching employee under their direction during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such discipline shall be deemed effective as of the date and time of the Superintendent's or Treasurer's imposing the discipline.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

The authorization provided by this resolution shall commence immediately and shall remain in effect until withdrawn by formal action of this Board.

Appoint Harassment Grievance Officer

to appoint Mrs. Paula Crew, Assistant Superintendent, as grievance officer to process all sexual harassment complaints in accordance with the procedures set out in accordance with Tecumseh Local Board of Education Policies 3362, 4362, and 5517, Anti-Harassment, for the 2015-16 school year, as presented.

Student Fee K-8

to approve student fees for the elementary and middle schools (K-8) of \$25 per student, for the 2015-16 school year, as stated.

State and Federal Programs

to approve all available state, federal, and private programs, including:

Title I	Targeted Assistance
Title I-C	Migrant Education
Title II-A	Improving Teacher Quality
Title II-D	Technology
Title III	L.E.P.
Title III	Immigrant
Title IV-A	Safe and Drug Free Schools
Title V	Innovative Programs
IDEIA-B	Special Education
IDEA	Early Childhood Special Education
Martha Holden Jennings Grants	

School District Blanket Bond

to renew the school district's blanket bond, through J&R Insurance Agency, agent of Western Surety Company. The bond covers officers or employees who handle or have custody of cash or merchandise. The amount of the bond is \$40,000 per position. It is recommended that the board approve the School District Blanket Bond, as presented.

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EPC Cooperative School Bus Purchasing Program

to approve the following resolution:

Whereas the Tecumseh Local Board of Education wishes to advertise and receive bids for the purchase of two (2) school buses.

Therefore, be it resolved the Tecumseh Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of two (2) school buses.

Note: Board adoption of this resolution does not obligate the district to purchase buses.

Set Special Meeting Date and Time

to set August 31, 2015 as a special board meeting for the purpose of a joint meeting with officials from the City of New Carlisle, Bethel Township and the Clark County Commissioners and any other district business that may legally come before the board. The meeting will begin at 6:30 p.m. and held at the Bethel Township Building.

Resolution to Discard and Scrap

to approve a resolution to discard and scrap the following items from district inventory that are no longer of use to the district:

- 218 Gymnasium lights w/cages
- 107 Parking lot lights

Resolution Adopting a Calamity Day Alternative Make-Up Plan

to approve the following resolution, as presented:

RESOLUTION ADOPTING A CALAMITY DAY
ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Tecumseh Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3317.01 of the Ohio Revised Code and in excess of the number of days authorized in section 3313.48; and

WHEREAS, section 3313.88 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide learning opportunities for students in lieu of attendance on such excess days;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Tecumseh Board of Education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.88, the Board of Education of Tecumseh hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to complete up to three days of instruction in excess of the number of days permitted under section 3313.48 because of the closing of schools for any of the reasons specified in section 3317.01.

- 1) This plan is submitted, pursuant to approval of the board of education, prior to August 1.
- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than January 1 of the 2015-2016 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time

- equal to or greater than the amount of instructional time the student would receive for three school days in such teacher's class. The teacher shall designate the order in which the lessons are to be posted on the district's web portal or web site.
- 4) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
 - 5) The first school day following an announced school closure in excess of the number of days permitted under section 3313.48, staff members designated by the appropriate administrator shall make the designated lessons available. Each lesson shall be given for each course that was scheduled to meet on the day of the school closing. Such designated lessons shall not be posted or distributed prior to the announcement of excess closures.
 - 6) Each student enrolled in a course for which a lesson is posted shall be granted a minimum of a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
 - 7) Students without access to a computer shall be permitted to complete the lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
 - 8) The board of education hereby authorizes "blizzard bags," which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. Students shall submit completed lessons to the teachers assigning such lessons by the date determined by Tecumseh Local Schools in accordance with the two-week minimum period.

Policy Revision

to approve the recommended revision to board policy 5460, as presented.

Section 125 Flexible Fringe Benefits Plan

to adopt a Section 125 Flexible Fringe Benefits Plan for the employees of Tecumseh Local to be effective October 1, 2015 with American Fidelity.

Resolution of Urgent Necessity

to approve the following resolution, as presented:

DECLARING URGENT NECESSITY, WAIVING COMPETITIVE BIDDING, AND AUTHORIZING CONTRACTS FOR ROOF REPAIR WORK AT THE HIGH SCHOOL

The Treasurer recommends that the Board declare an urgent necessity, waive competitive bidding, and authorize contracts with A.H. Sturgill Roofing, Inc. and Enterprise Roofing & Sheet Metal Co. for roof repair work at Tecumseh High School to address on-going leaks.

Rationale: Leaks in the roof at Tecumseh High School are causing damage that needs to be addressed as soon as possible to avoid further damage and costs, and, working with the District's roof consultant, areas on the roof have been identified to be addressed before the 2015/16 school year begins.

Proposals were solicited from qualified roofing contractors to perform the work in different areas of the roof, and the total cost exceeds the statutory bidding threshold of \$25,000. The Treasurer believes that an urgent necessity exists to

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support a waiver of competitive bidding and award of contracts for the work in order for the work to be completed as soon as possible and before the 2015/16 school year begins and to mitigate damages caused by the leaks.

1. The Treasurer recommends award of the following 2 contracts:
 - a. A.H. Sturgill Roofing, Inc. in the total amount of \$24,500, based upon its proposal dated July 11, 2015, to repair blisters on the roof over the auditorium and to coat the roof in that area with Energizer Aluminizer.
 - b. Enterprises Roofing & Sheet Metal Co. in the total amount of \$8,950, based upon its proposal dated June 19, 2015, to fix blisters on the high school gym roof.

The Board resolves as follows:

1. Based upon the information provided and pursuant to the authority given in Ohio Revised Code Section 3313.46, the Board determines that an urgent necessity exists with respect to repairing the areas of the roof over the auditorium and gymnasium at Tecumseh High School in order for the work to be completed before the beginning of the 2015/16 school year and to mitigate further damage from leaks and minimize additional costs.
2. The Board waives competitive bidding and authorizes the Superintendent and Treasurer to contract with A.H.Sturgill Roofing, Inc. and Enterprises Roofing & Sheet Metal Co. for the work outlined above, which has a total value of \$33,450, in order for the work to be completed as soon as possible.

Resolution of Urgent Necessity

to approve the following resolution, as presented:

**DECLARING URGENT NECESSITY, WAIVING COMPETITIVE BIDDING,
AND AUTHORIZING CONTRACT(S) FOR ROOF
REPAIR WORK AT THE ROUND BUILDING**

The Treasurer recommends that the Board declare an urgent necessity, waive competitive bidding, and authorize one or more contracts with qualified vendors to address structural and roof damage caused by on-going leaks at the historic round building.

Rationale:

1. Leaks in the roof at the historic round building have damaged the structure and are causing further damage to stored items in the building, all of which needs to be addressed as soon as possible to avoid further damage and costs.
2. With the assistance of the Board's roofing consultant, proposals have been solicited from qualified contractors to perform the work to address the structural and roof damages at the historic round building, the total cost of which exceeds the statutory bidding threshold of \$25,000.
3. The Treasurer believes that an urgent necessity exists to support a waiver of competitive bidding and award of one or more contracts for the work in order for the work to be completed as soon as possible and before the 2015/16 school year begins and to mitigate damages caused by the leaks.
4. The Treasurer recommends award of the following contract(s):
 - c. Maxim Roofing Co. in the total amount of \$15,865.00, based upon its proposal dated July 28, 2015, to repair the structural damage to the historic round building.
 - d. Maxim Roofing Co. in the total amount of \$44,135.00, based upon its proposal dated July 28, 2015, to repair the roof damage to the historic round building.

The Board resolves as follows:

1. Based upon the information provided and exercising the authority given in Ohio Revised Code Section 3313.46, the Board determines that an urgent necessity exists with respect to

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repairing the structural and roof damage to the historic round building in order for the work to be completed before the beginning of the 2015/16 school year and to mitigate further damage from leaks and minimize additional costs.

2. The Board waives competitive bidding and authorizes the Treasurer to contract with Maxim Roofing Co. for the work outlined above, which has a total value of \$60,000.00, in order for the work to be completed as soon as possible to return the building to its function as a suitable storage space for District property.

District Gifted Policy Adoption

to approve the revisions to the District’s Policy for Identification of and Services for Students Who are Gifted, as presented.

Seconded by Mrs. Christmann.

Roll Call: Ayes, Members Studebaker, Christmann, Lewis, Cochran and Scarff.
Nays, none. Motion carried 5-0.

FINANCIAL

Motion by Mrs. Christmann:

to review and approve financial reports for June 2015.

Seconded by Mr. Lewis.

Roll Call: Ayes, Members Christmann, Lewis, Cochran, Studebaker and Scarff.
Nays, none. Motion carried 5-0.

ADOPTION OF CONSENT CALENDAR – FINANCIAL

Motion by Mr. Lewis:

Donations

to accept donations made to the Tecumseh Local School District, as presented.

Fund Advances

to approve the following, as presented:

The general fund unencumbered balance for 06/30/2015 is \$2,659,781.03 which is adequate to cover the following negative fund balances:

020	\$	9725.33
461	\$	1478.44
505	\$	3,541.42
506	\$	85,965.53
551	\$	11,995.24
572	\$	30,166.80
Total Negative	\$	142,872.76

This resolution is to notify the board of education and show there is sufficient funds in the general funds to cover the negative grant funds.

020 – will be refunded back to the General Fund when available funds are in the 020 account.

Balance will be refunded back to the General Fund upon receipt of funds from the State.

Transportation – Payment in Lieu Of

to approve the following students/school for payment in lieu of transportation, as presented.

Jonathon Henry – Dayton Regional STEM School

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Seconded by Mr. Studebaker.

Roll Call: Ayes, Members Lewis, Studebaker, Christmann, Cochran and Scarff.
Nays, none. Motion carried 5-0.

Further New Business

Planning and Discussion

Information Items

District Secretaries' Meeting, August 11, 8:00 a.m. ACR
ALICE Training, August 12, 8:00 a.m. THS
New Teacher Orientation, August 13, 8:00 a.m. ACR
Opening Day, August 14, 8:00 a.m. THS
BOE Meeting, August 25, 7:00 p.m. ACR
Joint Board Meeting, August 31, 6:30 p.m. Bethel Township

Public Comments

Comments and Questions from Board Members

Executive Session

Motion by Mr. Cochran at 8:30 p.m. to meet in executive session to discuss Personnel Matters – employment and investigation of charges or complaints.

Seconded by Mr. Studebaker.

Roll Call: Ayes, Members Cochran, Studebaker, Christmann, Lewis and Scarff.
Nays, none. Motion carried 5-0.

The meeting reconvened at 9:15 p.m.

Adjournment

Motion by Mrs. Christmann to adjourn the meeting.

Seconded by Mr. Cochran.

Roll Call: Ayes, Members Christmann, Cochran, Studebaker, Lewis and Scarff.
Nays, none. Motion carried 5-0.

Meeting adjourned at 9:35 p.m.

President

Treasurer